

1st Hoveton and Wroxham Sea Scout Group



WELCOME PACK

Dear Parents

Welcome to the 1st Hoveton and Wroxham Scout Group. The purpose of this pack is to give you the information you need when your child joins the Group. It also contains some forms which you will need to complete and return to your Section Leader as soon as possible. No one likes doing paperwork, but it would really help us if you could fill in the forms now. There is more information in the “Forms” section of this pack.

There is always more information available on our website:

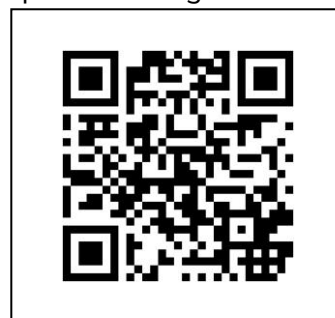
www.hovetonandwroxhamscouts.org.uk

Your Section Leader will give you information about the programme and events. This will usually come by email but may also come in the form of paper letters. There are contact details in this pack.

The Scout Movement is much more than a youth club and it is fun for all members of the family. We hope you will also feel a part of the Group and you are welcome to join in with the various activities we have on offer. We welcome adult help and there is a form for you to express your interest in the Forms Section of this Pack.

This pack is available for download from our website if you need further copies. Please go to our Useful information Page.

This QR code links you to our website



Information slip for first meeting. Please complete and hand to leader.

NAME

CONTACT FOR TONIGHT

HOME PHONE NUMBER

SECTIONS AND MEETING TIMES

There are currently 3 Sections available in our Group:

BEAVERS Age 6 to 8 years. Meet Mondays 4.30 to 5.45 pm

CUBS Age 8 to 10½ years. Meet Wednesdays 6.30 to 8.00 pm

SCOUTS Age 10½ to 14 years. Meet Tuesdays 7.00 to 9.00 pm

The age of moving from one section to another can vary depending on individual circumstances. Beavers and Cubs do not normally meet during School holidays (although there are often special events, camps etc). Scouts continue to meet during the summer holidays when boating and other outdoor activities take place.

MEETING PLACE

We meet at the Scout HQ in Wroxham. We are the owners of this building which completed a major upgrade in 2023/4. The address is:

Scout Headquarters, Nobel Crescent, Wroxham, NR12 8SF

The building is available for hire. Details on our website.

SUBSCRIPTIONS

As much as we would like to offer our activities without charge, Scouting isn't centrally funded, so we have to raise all the money required to run our Group.

The current subscription is £27.50 and is payable at, or before, the first meeting of each term. By enrolling your child in Scouting, you are committing to paying their subscription each term and on time. Chasing people who have not paid is a huge waste of the resources of our Leaders and our Treasurer, who are all unpaid volunteers, giving their time freely to Scouting. Please respect this by always paying promptly.

Subscriptions for new recruits are payable in full at their first meeting but if your child decides not to stay in Scouting and leaves before completing 4 sessions, your payment will be refunded on request.

Our preferred method of payment is by bank transfer. Our bank details are:

Barclays Bank. Sort Code: 20 99 21 Account number: 60178004

Account Name: 1st Hoveton and Wroxham Scout Group

Please include your child's name in the Reference Box or we will not know who it is from.

Payment can also be made by cash, or cheque made payable to "1st Hoveton and Wroxham Scout Group", and handed to your child's Section Leader. This is not our preferred method of payment so **please only use it if you can't do a bank transfer.**

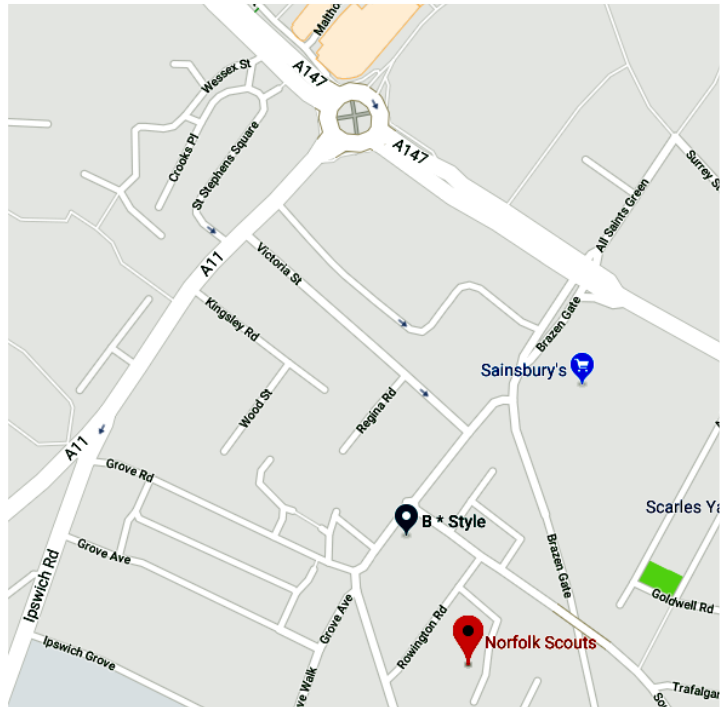
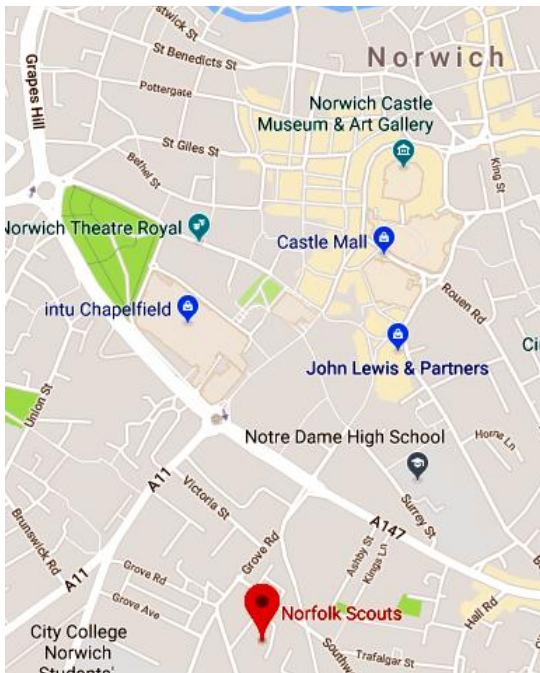
Subscriptions pay for membership fees, insurance, badges and consumables used at meetings, but all other costs have to be met by additional fundraising. The Group reviews subscriptions annually and is committed to keeping the amount as low as possible. However, we do expect parents to help with fundraising events and activities. Without this help, the subscriptions would need to be a lot higher. We do not turn away any young person who cannot afford the subscription. Anyone experiencing difficulties with payment is asked to speak in confidence to the Group Lead Volunteer.

GIFT AID This is a very easy way for you to help us raise extra funds for the Group. If you are a UK taxpayer, we can reclaim the tax from your subscription payment at no cost to yourself. You will find a Gift Aid Declaration in the Forms section of this pack but please only complete this if you pay tax.

UNIFORMS

New members normally attend for a few weeks before they buy a uniform, but uniform is needed before they are invested. Your Section Leader will let you know about this.

Leaders sometimes have supplies of new and second hand uniform available for purchase, so ask them for details. Otherwise, uniforms can be bought from the Scout shop (Trading Post) in Norwich or on-line. The maps below shows the location of Norfolk Scouts Trading Post



Alec Bussey Scout Centre, Rowington Road, Norwich, NR1 3RR.

Tel: 01603 619194

(Open – Tues, Fri & Sat 10.00 am - 4.00 pm, Mon, Thurs 3.00 – 7.00 pm. Closed Weds & Sun)

For Sea Scout Hats, we understand that the Trading Post has some ex Navy hats at good prices, otherwise we suggest you try Becketts as they are much cheaper than anywhere else. You will still need a tally band from the Trading Post. It is also worth asking your Scout Leader if there are any hats available from former Sea Scout members.



Becketts Army & Navy Store, 77/79 Dereham Road, Norwich, NR2 3BS,
Tel : 01603-613466

New Recruits only need a uniform top. Your section leader will supply a scarf and woggle when they are invested.

UNIFORMS FOR EACH SECTION

All meetings start and end in uniform, but sometimes it is necessary to change into activity clothes. Your Section Leader will supply details.



BEAVER UNIFORM

Beavers wear a turquoise sweatshirt, maroon plastic woggle, scarlet scarf, navy activity trousers or skirt, black socks and black shoes. There are a number of fashion accessories available including jackets and caps, but these are not essential and are not part of the uniform. Beaver Leaders will supply scarf and woggle.



CUB UNIFORM

Cubs wear a dark green sweatshirt, leather slider, scarlet scarf, navy activity trousers, black socks and black shoes. As with the Beavers, there are a number of fashion accessories available including jackets and caps, but these are not essential and are not part of the uniform.



SCOUT UNIFORM

Scouts wear a Sea Scout Hat and Tally Band, Navy Sea Scout Jersey (with Sea Scouts logo), leather woggle, scarlet scarf, navy activity trousers, black socks and black shoes. As with the other Sections, there are a number of fashion accessories available including jackets and caps, but these are not essential and are not part of the uniform.

ACTIVITIES

Sea Scouts do all the things that other Scouts do, but we also concentrate on boating and water activities. We have the Norfolk Broads on our doorstep and we have a wide range of craft available to get people out onto the water.

We learn lots of new skills in Scouting, but this is not like school. Scouting emphasises learning through taking part in activities and through having fun. Of course, there are rules, and safety is our highest priority, but where else can young people go on an adventure these days? Scouting offers a themed programme of integrated activities and training which starts in the Beavers and works right through all the Sections, expanding and becoming more adventurous as members get older. Badges show progress along the way and are worn on the uniform as a sign of new skills learned and new experiences undertaken. Older members can link Scouting badges to the Duke of Edinburgh's Award scheme and many of the activities are interchangeable.

Young people can expect to take part in camps, hikes and expeditions. They will go sailing, build rafts and paddle canoes. They will go climbing, rifle shooting and try their hand at archery and other outdoor skills. They will visit lots of interesting places and meet new people. They will gain badges, try out new hobbies and make new friendships which will last a lifetime. Most of all they will have fun.

FORMS

This pack contains several forms which we ask you to complete and return to your Section Leader. If you have any problems with the forms or if you would like to speak to someone in confidence, please contact the Group Lead Volunteer. The following forms are included:

Record Form: This form should be completed for all young people and returned to your Section Leader as soon as possible. The information is entered onto a national database (Compass) and a local records computer system (Online Scout Manager). Please make sure you give us a working e-mail address which is checked regularly. Information is not disclosed outside Scouting. Information on religion, nationality and ethnicity is collected centrally so Scouting can better understand and serve the needs of our members. Scouting is open to all and we do not discriminate on any grounds. As part of this form we collect personal data about your young person including sensitive (special category) data. This detail is required so that we can offer additional support if required and keep your young person safe whilst in our care. If you have any concerns about the information collected please contact your Section Leader. The Group Board of Trustees is a Data Controller with overall responsibility for compliance with data protection and data is stored in compliance with GDPR and is deleted when no longer needed.

Helping with Scouting Form: As a parent or guardian, you will be asked to help with various activities and we hope you will be able to join in. However, some of us have extra skills or knowledge that we can pass on and if you are in this category, we would like to hear from you.

Gift Aid Form: If you are a UK tax payer please complete this form. It allows us to recover an extra 25% on top of your subscription payment from the Inland Revenue at no cost to you. If you do not pay UK tax, do not complete the form.

THE PROMISE

All new members of the Scouts make the Promise when they are invested. Making the promise is one of the things that make joining the Scouts different and very special.

The actual wording of the promise has not changed much down the years and we normally use the form of words known as the "core promise". However, there are alternative versions of the promise for those who cannot use the core version for reasons of religion or nationality.

If this affects you, please speak to your Section Leader who will explain the alternatives. You can also find details on the Scout HQ website.

KEEPING YOU INFORMED – NEWSLETTERS, PHOTOS AND THE WEB

Our Sections produce newsletters from time to time to tell you about coming events. We have a Group website and here you can find more information about the Group and its history as well as regular news updates. Please note that the newsletters and website can contain photographs of the Group in action and we may take photographs of Scouting events including children for publicity and archive purposes. This includes websites and social media. All are produced in accordance with Scouting rules and there are strict guidelines governing their use. On the information form you have the opportunity to consent to photographs being taken and used in this way, or you can opt out. Please note that any opted out young people may be asked to wear a badge indicating they are opted out during certain activities so we can ensure they do not appear in photographs.

You can find our website at www.hovetonandwroxhamscouts.org.uk. You can also find us on Facebook. We often e-mail news and information to parents. Please make sure we have an up to date e-mail address which is regularly checked so that no one misses out.

HISTORY

In 1907, Lord Baden-Powell, our founder, held an experimental camp on Brownsea Island to try out his new ideas for Scouting. He then published a book called "Scouting for Boys" which caused Scout Groups to spring up all over the country on a wave of enthusiasm. Cubs followed in 1916.

Scouting began in Wroxham in 1910 and the Cub Pack opened in 1920. Meetings were held in a hut at Caen Meadow. Scouting carried on through the two World Wars, but in 1948, there was a drop in support and the Group closed down. In 1966, Shirley Ebdell re-started the Cubs and the Scouts followed in 1968. Meetings were held in school halls and garages until a small hut was built near Hoveton Village Hall. We moved to our present HQ site in 1986 after a massive fund raising effort. The HQ building was refurbished and expanded in 2023/4. More history and pictures can be found on our website.

HOW YOU CAN HELP

Scouting is run entirely by volunteers. Helping with a Scout Group is a very rewarding activity and is lots of fun for adults as well as young people. We welcome offers of help to do practically anything. You are always welcome at our meetings. Feel free to join in as much as you like. There is more information in the Volunteer Pages of our website.

As parents of members of the 1st Hoveton and Wroxham Sea Scout Group, you are automatically part of the Scout Group Council. You will be invited to attend our AGMs as well as helping on a parent rota, with maintenance of the HQ building and with fund raising. This is vital to the future of the Group and we hope that you will take part in as many parent activities as possible.

There is no pay for any role in Scouting except for the knowledge that you have helped with the development of young people and have thus made a key investment in the future. However, it is fantastic fun.

Contact Us:

Group Lead Volunteer	Terry Hughes	07786 832117	terryjhughes63@gmail.com
Beavers	Andy Petch	07596406466	andrew.petch@hmrc.gov.uk
Cubs	Carole Fleming	07876 072983	carolefleming@btinternet.com
Scouts	Sam Ashby	07487 650274	samgcashby@hotmail.com
Chairman	Nigel Pope	07580 128470	n.pope@btinternet.com
Treasurer	Steve Petch	07565 604072	spetch44@gmail.com
Secretary	Currently vacant		
Waiting List	Andy Petch (see above)		
Events	events@hovetonandwroxhamscouts.org.uk		

Website: www.hovetonandwroxhamscouts.org.uk

Group Email: enquiries@hovetonandwrohamscouts.org.uk

1st Hoveton and Wroxham Sea Scouts - Record Form

Please complete the form with as much detail as possible and let us know anything which might be of relevance to the safety of the young person. By completing this form and sending your child to us, you consent to us storing this data in a local database and a national database for Scouting purposes only. The information will be held securely and not disclosed to third parties. Information is deleted after a member leaves Scouting. Ethnicity and religious information is collected centrally so that Scouting can understand its members and meet their needs better. Providing this information is optional. As part of this form, we collect personal data about your young person including sensitive (special category) data, this detail is required so that we can offer additional support if required and keep your young person safe whilst in our care

Young Person Details

Name:	Nationality (optional):
Date of Birth:	Doctor Phone:
Religion (optional)	Doctor Name and Address including postcode.
Ethnic Group (optional)	

Parent/Guardian Details

	Parent 1	Parent 2
Name:		
Address:		
Post Code:		
Phone Numbers:		
Relationship to child:		
e-mail:		

Other Information

Emergency Contact (not any of the above) <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">Name:</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">Phone Numbers:</div> <div style="border: 1px solid black; padding: 2px;">Relationship to child:</div>	Special Needs (medical, allergies, dietary, medicines etc) <div style="border: 1px solid black; height: 100px; margin-top: 5px;"></div>
Anything else we need to know: (Continue on separate sheet if necessary)	

Photo/video/audio consent

I give/do not give (delete as required) consent for any photographs, video and/or audio footage, depicting my children for the purposes of the Scouts, its products, services, work and values to help us encourage wider awareness and understanding. I understand that the photos/video/audio will be retained in line with the Group Data Retention Policy and managed in line with the Scout Data Privacy Policy. I understand I can ask for the photos/videos to be removed from the Group Records at any time by contacting the GLV or Chairman. Although these will be removed upon request, I understand it will not be possible to remove photos which have already been published, for example in printed magazines.

SignedParent/Guardian

1ST HOVETON AND WROXHAM SEA SCOUTS

HELPING WITH SCOUTING FORM

As a parent or guardian, you will be asked, from time to time, to help with various activities and we hope you will be able to join in. Helping young people is very rewarding and is the best possible investment we can all make in the future

However, some parents have extra skills, interests or knowledge that might be useful to the Group. Perhaps you have a job or a hobby that the Young People would be interested in hearing about. Or perhaps you work somewhere that we could organise a visit to. If you would like to let us have this information, please give the details below.

There are many other areas in which you can join in with Scouting. There include but are not limited to:

- Being a member of the Board of Trustees and helping manage the administration of our Group.
- Helping with fund raising.
- Helping with the maintenance and cleaning of our buildings, equipment and grounds.
- Becoming a skills instructor for activities such as shooting, archery, climbing, boating and many more.
- Helping at meetings.
- Organising events
- Becoming a Section Leader.

Some of these activities will require training and we have funds available to send you on the necessary training courses. This is not an exhaustive list and we are interested in any relevant skills you may have or wish to acquire. Please contact the Group Scout Leader if you would like more information.

Name:

Tel: Number: Email

☐ I have the following skills/interests/hobbies/work which may be relevant to scouting:

☐ I would like to volunteer to be trained as a skills instructor. I am interested in:

☐ I would like to help with the Board of Trustees, Fund Raising or Maintenance

☐ I would like to volunteer to be a Leader.



Please tick the appropriate box and provide details as needed.



Gift Aid Declaration

Name of charity: **1ST HOVETON & WROXHAM SEA SCOUT GROUP**

Please treat as Gift Aid donations:

- ☐ All gifts of money that I make today and in the future as Gift Aid donations OR
- ☐ All gifts of money that I have made in the past four years and all future gifts of money that I make from the date of this declaration as Gift Aid donations.
- ✓ *Please tick the appropriate box*

Donor's details

Title: _____ Initial(s): _____ Surname: _____

Home address: _____

Postcode: _____ Date: _____

Signature: _____

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs), that I donate to, will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I give.

Child's Name: _____

Please notify us if you:

1. Want to cancel this declaration.
2. Change your name or home address.
3. No longer pay sufficient tax on your income and/or capital gains.

If you pay income tax at the higher rate, you must include all your Gift Aid donations on your Self Assessment tax return if you want to receive the additional tax relief due to you.

*1st Hoveton & Wroxham Sea Scout Group
Registered Charity numbers 1032823 (England and Wales)*

Revised Oct 2019