

1st Hoveton and Wroxham Sea Scouts

AGM 2026 Handout Pack



Group Lead Volunteer report (Terry)

My report last year talked about us moving into the new building, that seems such a long time ago now. We are well and truly settled in and making full use of all it has to offer.

Way back in November we took part in the Remembrance parade, with a very good turn out from the Cub section. This was followed by our Christingle service in mid-December with another good turn out from Beavers and Cubs. Cubs had a very successful cardboard city sleepover in the HQ with Cubs from both packs enjoying building cardboard shelters and sleeping in them, also raising money for Shelter Box. We had a jumble sale in that made over £500 for Group funds.

After 6 years of our Subs being at £27.50, we made the difficult decision to raise the price to £35 per term, rising running costs prompted this move.

We have had a few regular bookings for the HQ and quite a few one offs, with a few more when Hoveton Village Hall closed for re-roofing we picked a few short-term lettings.

Having completed all the required work on the climbing wall we have been making very good use of it. Following a drop in Cub numbers it was decided to amalgamate the two Packs to meet on Wednesday evening

We had hoped to start a section for Squirrels (4 to 5 year olds) and there is a growing need for an Explorer Scouts (14 to 18 year olds). However, a shortage of Leaders and other volunteers is slowing down progress. Our Scouts attended the District Scout camp with 6 other Groups in late June. It was one of the very hot weekends, the weather caused a last-minute change of venue. Despite this the whole weekend was fantastic. With Scouts enjoying learning new skills, games and eating loads of ice lollies. The same weekend District Beavers had a fun filled day at our HQ again with other Groups, games, archery and our climbing wall were all put to good use.

We have had a couple of trial nights of climbing in view of setting up a climbing club, initially for older Scouts and Young Leaders.

Nigel (Group Chair) and Mina (Cub Leader) had a very successful garage sale at Nigel's home selling our jumble sale leftovers taking over £100 and saving 4 or 5 trips to landfill.

As can be seen we are still very active however our adult numbers are very low with most of us doing more than one job. This puts a lot of pressure on the team and their families.

We would very much like to thank the Masonic Wroxham Rose Croix Chapter for their very generous donation of £400 this will go a long way towards replacing our buoyancy aids, Thank you.

Please if you or anyone you know are looking to do some voluntary work please do get in touch. It is very rewarding seeing young people learn new skills, these skills are for life!.

I would like to thank our Board of Trustees, Leaders Teams and helpers including Dean who cuts the grass and hedges and Emily who keeps the inside of the building clean.

NOTES FROM THE CHAIRMAN (Nigel)

We have now completed our first full year in the new building. It really is everything I had hoped it would be. It is a fabulous new building that will carry the Group forward into the future and it has proved to be a real asset.

As you know, the building was funded by the Government and, as part of this process, they brought with the grant a huge amount of red tape and paperwork. I was still very much involved in dealing with this at the last AGM. This

paperwork has continued to occupy a lot of my time since then, but I am pleased to say that the final sign off documents was issued a couple of months ago. This was more than 18 months after the completion of the building, and the inability of the managing sub-contractors to get the paperwork right has been a massive source of frustration for me. I would not wish this extra work on any Scout Group applying for the next round of grants and so, on behalf of the Group, I have sent a formal complaint to the Government with a list of suggestions as to how they can improve. I am pleased to say that the Government replied thanking us for the feedback and have promised to do a review before any more Grantees get stuck with the same bad experience. In theory, we are supposed to send monthly reports until the start of next year, but fortunately, all the staff involved with this appear to have had their contacts terminated, and as a result I can finally report that the paperwork is over. I am not missing it.

This was my fourth year as Chairman, and, once again I have spent it working nearly full time on Scouting. You will recall that at the last AGM, we reported that the Treasurer had resigned and we had not been able to find anyone willing to volunteer to do the work. As a consequence, in addition to all the Government paperwork, I have had to fill in as Treasurer. Just because we don't have a volunteer, the work still has to be done. We really do need to find someone to be the Treasurer. To make things easier for me, I have automated many of the things that the Treasurer has to do. As a consequence, the job is now smaller than it was. However, I would ask everyone to make a huge effort to find a Treasurer for the Group. If you are not able to volunteer, please ask all your friends and anyone you think might be willing. It is not a huge task anymore.

I would like to thank the Board of Trustees for their unwavering support and practical help in just so many ways. They all bring with them an amazing commitment to Scouting and to supporting the Young People of the area. The work we do with Young People has never been more important or needed more. Thank you all. I would like to personally thank our Lead Volunteer, Terry, for all his support over the past year. Terry remains the rock which this Scout Group is built on.

I look forward to another exciting and fun year of Scouting. Come along with us and enjoy the ride.

BEAVER SECTION REPORT (Andy)

It's been another fantastic year for the 1st Hoveton and Wroxham Beavers.

As we welcomed new members in September 2025, we focused on working through our badges for the term - communication, International and money skills. As full as a huge focus on fun, the Beavers timetable always focuses on some educational topics, and we bring these to life through play as well as using educational material. For example when working towards the communication badge, the Beavers worked through both sign language and the phonetic alphabet and could spell their names in both formats.

We had the usual autumn and winter activities - a bonfire evening, Halloween party and a glowstick party at Xmas. We also enjoyed a Christingle at Wroxham Church, facilitated by Rector Liz Jump.

In the Spring term we waited for the evenings to lengthen with much of the same - working towards our team badge, cooking badge, experiment badge and being a digital citizen. We also made use of our climbing wall with excellent instruction from Gareth Parker, our climbing Jedi. As the night got longer we enjoyed a brisk Hike to the Boardwalk at Neatishead and an outdoor Easter Egg hunt at Caen Meadow.

The Beavers made full use of this wonderful summer we have enjoyed. Trips to both Happisburgh Lighthouse and Wroxham Fire Station made some lasting memories, as did axe throwing, a hike to St. Benet's Abbey and our usual end of term water fight (on perhaps the coolest evening of the summer, trust me!). We completed the adventure, navigator and Explore badges, and thanks to Terry we were able to go kayaking and achieve our time on the water badge.

So another full and varied year. A particular thanks to all of the volunteers - Di, Maria, Ella and Ben. Maria has now completed her stint with us, as her son moves up to Cubs. She's been an incredible source of help and guidance to myself and all of the Beaver cohort. Also a word for Ben, who joined us to complete his D of E award. It's been a privilege to watch him grow in confidence and the Beavers have taken a real shine to him.

CUB SECTION REPORT (Mina)

Here we are again, time is rushing by so here's a summary of some of the things Cubs have been doing: Badge work such as Personal Safety, Home Safety, Road Safety, Scientist part 1+2, Global Issues, and set a personal challenge where the Cubs choose their own.

Games Night.

A fencing demonstration from a former Olympic champion with some of her club members.

A representative from Shelter came to chat about homelessness and what is involved with being homeless as we held a cardboard sleepover at HQ. With lots of making and doing as well as Air Rifle shooting, Wall Climbing with Gareth, Pioneering with Daffy, Fire lighting with S, Mores.

Sailing at Horning Sailing Club.

Kayaking on Wroxham broad.

Happisburgh beach, meeting before the school holidays.

As you can see we're a very active Cub Section lots of time and effort going into making our programmes suitable for everyone.

A big thanks to our scouting family as well as our own as this would not be possible without the support.

SCOUT SECTION REPORT (Terry)

Towards the end of 2025 the older Scouts were working towards their Leadership badge. This involved the older Scouts giving instructions for the younger ones to follow sometimes involving blind folds and obstacles others dropping eggs from our upstairs balcony.

On our last night of 2025 Scouts had an evening of climbing on our new wall, this proved very successful and highlighted some very good climbers.

In January we welcomed Keziah Philipps to our Leader Team, Keziah was an H & W Cub and Scout quite a few years ago and her mother is a former Scout Leader from our Group.

Scouts spent a few weeks designing kites and paper aeroplanes. The kites were taken to Cain Meadow Wroxham where a lot of energy was used by the Scouts running up and down the very muddy hill trying to get their kites airborne. The paper aeroplanes were much more successful back at the HQ and launched from the balcony.

February saw Scouts making some excellent pancakes. They also started making some very rustic bird boxes.

March Scouts had a hike around Neatishead and a few weeks practicing Axe Saw and fire lighting skills.

After Easter we started are green stick woodworking Keziah has quite a lot of experience of teaching this. Once taught the do's and do not's when handling sharp tools, the scouts spent many weeks carving, shaping and making various items from whistles to wooden mallets.

June is normally a time when we start our water activities, however due to a shortage of adult help and a lack of towbars we were not able to start as early as we had wished. Time was spent on dry land going over the boats and listing any minor repairs that needed sorting. Some time was also spent practicing putting up tents and sorting out equipment for the District Scout Camp.

District Scout Camp had a last-minute change of venue due to the extreme heat wave we were going through at the time. The new venue had an air-conditioned hall that was available for some indoor activities. Scouts were still able to have a fantastic time. The things they got up to including Axe throwing, paracord craft, bouldering, fire lighting, mouse trap fishing and lots of water fun including slides and stocks. Loads of ice lollies and cold drinks were plentiful and a cool building to hang out in made this a camp to remember.

We the Leader Team wish to thank you the parents for your support over the past year. I would also like to thank those Adults that help us occasionally Glenn, Dean and Gareth, without them some things wouldn't happen.

Treasurer's Report (Nigel Acting)

I have been covering the Treasurer's role since the resignation of the previous Treasurer. Because it has proved impossible to find anyone willing to help, I have automated many of the processes so that reports etc are now produced by a computer. Despite this, it still needs a volunteer to look after it and take decisions.

The Accounts for the last financial year follow on the next two pages. This is the first full year we have had without the large Government grant which paid for the new building. We can now see how our finances will look going forward and it makes rather depressing reading. We no longer have sufficient volunteers to run the Car Show and some of the other fund raising events, and as a result we have had to raise subscriptions. Even so, unless more volunteers can be found, subscriptions will inevitably have to continue rising. We remain one of the cheapest Scout Groups in the country, but it is hard to see how this can continue.

The new building is now offering a new opportunity and if we can find more lettings it is a potential source of income which could really help us going forward.

I would like to thank George Blake for stepping in as Scrutineer. I have found his input and help invaluable.

Receipts and Payments

	Full Year 2025/26 Restricted	Full Year 2025/26 Unrestricted		Full Year 2024/25 Restricted	Full Year 2024/25 Unrestricted
Receipts					
Subscriptions		£3,525.58			£3,756.00
HQ Letting		£1,495.00			
Bag Packing		£2,515.74			£1,026.00
Jumble Sales		£1,185.00			£456.00
Recycling		£632.14			£371.00
Easy Fund Raising		£36.95			
Camp fees		£415.32			
Donations		£50.98			£71.00
Insurance Claims		£3,745.29			
Grants		£1,353.00		£668,434.00	
Bank Interest		£563.32			£351.00
Total Gross Income	£0.00	£15,518.32		£668,434.00	£6,031.00
Payments					
Electricity (EDF)		£2,941.85			£1,742.00
Leader Training		£96.00			
Recycling (URM)		£596.23			£462.00
Beavers		£280.01			£2,473.00
Cubs		£259.22			
Scouts		£177.24			
Water		£392.77			
Grass Cutting		£1,040.00			
Insurance		£2,813.24			£3,017.00
Boats		£566.96			£132.00
HQ Building		£2,615.36		£638,682.00	£4,687.00
Phone (BT)		£465.61			
Norfolk Scouts (inc Capitation fee)		£5,013.56			£3,751.00
Cleaning		£50.00			
Equipment		£1,683.98			
Information Commissioner (ICO) fee		£47.00			
Horning Sailing Club		£256.00			
Photocopier		£149.83			
Jumble sale costs		£110.00			£914.00
HQ Letting costs		£22.07			£398.00
Petty Cash		£194.12			
Donations		£0.00			£356.00
HQ Builder retained payment	£22,594.87				
Grant Underspend Return to Govt	£2,053.13	3774.92			
Climbing wall anchorages	£954.00				
Total Expenditure	£25,602.00	£23,545.97		£638,682.00	£17,932.00

Net Income/Expenditure	£25,602.00	-£8,027.65		£29,752.00	-£11,901.00
Opening Cash	£25,602.00	£66,060.53		-£4,149.00	£78,046.00
Closing Cash	£0.00	£58,032.52		£25,602.00	£66,147.00
Cash Breakdown					
Barclays		£57,976.07			£31,439.00
Virgin		0			£60,210.00
Petty Cash		£56.45			£100.00
Total Cash		£58,032.52			£91,749.00
Notes					
Utility costs were not shown separately in 2024/25					
Section costs were not shown separately in 2024/25					
Closing cash in 24/25 was £86.47 overstated in petty cash. This has been corrected in 25/26					
Assets and Liabilities					
Cash Funds					
Barclays		£57,976.07		£25,602.00	£5,837.00
Virgin		0			£60,210.00
Cash		£56.45			£100.00
Cash Totals		£58,032.52		£25,602.00	£66,147.00
Other Monetary Assets					
Recoverable from Insurance Co					£3,745.00
Balance at EDF energy		£869.70			
Monetary Assets Total		£869.70			£3,745.00
Non Monetary Assets					
Contents		£20,591.00			£20,591.00
Land and Buildings		£1,000,000.00			£1,000,000.00
Boats and Trailers		£12,135.00			£12,135.00
Scouting Equipment		£17,434.00			£17,434.00
Totals		£1,050,160.00			£1,050,160.00
Liabilities					
Builders retention				£22,595.00	
Total Liabilities				£22,595.00	
Checked and Verified. R. Blake, independent scrutineer. _____					
These accounts were approved by the Board of Trustees on _____ 2026					
Chair _____ Treasurer _____					

1st Hoveton and Wroxham Sea Scouts

Minutes of the Annual General Meeting 22 September 2025

Present: Terry Hughes; Nigel Pope; Stephen Kinsley; James Kinsley; Andy Petch, Mina Marshall, Clive Gritten, Felicity Gritten, Robin Baines, Francis James, Gareth Parker, Karen Smithson

Apologies: Steve Petch, Carole Saville, Paul Grizewood, Liz Jump, Cath Howes, Sam Ashby, Colin Begby, Dean Rogers, Jody Walton

Approval of the minutes of the last AGM: These were circulated and agreed.

Proposed as a true and fair record: Gareth Parker

Seconded: Clive Gritten

The Annual Reports were Made. (Treasurer resigning, TH thanked the previous Treasurer for his work. One scout (Lucy) was very instrumental in preparing our Grant – Lucy received an award for her Sunday School for her involvement in the grant bid. This resulted in a donation of £100.

Lead Volunteer expressed his thanks for the volume of work that the Chair had undertaken over the previous year – the work has been voluminous over the year and he has got through an awful lot of work. TH also thanked all volunteers and the members of the trust.

All section leaders gave reports to back up the annual reports which have been circulated.

Chair gave a report on the formal opening of the HQ in December 2024.

Approval of the accounts and Treasurer's Report: Outstanding issue was a small amount in the region of £3k which had not yet been spent.

The accounts had not been audited – so could not be presented to the AGM for formal adoption. These will be accepted by the Board of Trustees subject to the approval of the auditors. This will involve an extraordinary meeting of the Board of Trustees. The EGM was held on the 26th February 2026 and the accounts were approved.

There needs to be a revaluation of the fixed assets (such as the boats).

Adoption of the Constitution of POR as the Group Constitution: 5.4. Proposed TH seconded SK.

Approval of BOT's nomination for Chair was agreed.

Election of Board of Trustees: FJ proposed that all would be re-elected, seconded by Robin Baines

Appointment of auditor: The current auditor

AOB: Robin Baines offered his congratulation to all of the BoT on what they have achieved. He would continue to promote the group in search of volunteers.

Clive Gritten had written to numerous Parish Councillors in order to promote volunteers.

There was a wider discussion regarding recruitment of volunteers – such as adding a QR code to the pop-up banner.