

Risk Assessment - 1st Hoveton and Wroxham Sea Scouts

Name of activity, event and location	Visit to Wroxham Church. All Sections	Date of Risk Assessment	26.02.26	Name of Person doing this risk assessment	Nigel Pope
		Date of next review	26.02.27		

What hazard have you identified? What are the risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
Hazard: Ratio of adults to children Risk - injury	All	Appropriate ratio of adults to scouts according to age and scouting rules; to be adhered to.	
Hazard - unacceptable behaviour Risk- injury	All	Leader to discuss appropriate behaviour and expectations prior to leaving or if meeting at Church - on arrival.	
Hazard - unauthorised interfering with Church fixtures and fittings Risk - injury/death	All	Leaders and adults to ensure that safety rules are followed. Scouts to be made aware of any safety risks or potential damage.	
Hazard -Numbers of scouts - pushing/shoving Risk - injury	All	Leaders to ensure that young persons wait their turn sensibly. Split the group into smaller groups if necessary.	
Hazard – Christingles and other candles. Risk - injury/illness	All	Medical records to be checked for allergies Substituted items to allow for inclusion Leaders to supervise young people with regards to cocktail sticks and lighted candles Young people safely distanced so lighted candles can be held safely without causing fire hazard or injury to others.	

		Clear instruction regarding behavioural expectations and any young person displaying behaviour likely to cause injury to themselves or others will be removed from activity and Christingle will be removed. A Designated First Aider known to all young people in attendance.	
Hazard - Lost scouts Risk - injury/death	All	Head count on arrival and before leaving the Church.	
Hazard – Crowding at arrival and leaving the Church Risk - injuries	All	Parents to deliver young people to Church. Parking is limited at the Church and parents to be told to use the Scout HQ Car Park if needed. Leaders inside Church to organize and usher young people into their seats Leaders to sit on either end of row for units with younger members Young people given clear instructions regarding code of conduct/behaviour expectations in the Church. Only seats remaining will be offered to parents on a first come first served basis Scouts to be supervised by Leaders when leaving and Leaders to ensure that only authorised parents collect Scouts.	
Hazard – Walking on road between Church and HQ Risk – injuries, road traffic	All	Scouts to be supervised by Leaders and Parents. Scouts to remain on footpaths even though the traffic is very light on these roads.	