

Risk assessment. 1st Hoveton and Wroxham Sea Scouts

Name of Section or Activity	DIY and Construction All sections DIY & Construction projects undertaken by the Young People Includes specific risks at Scout HQ in Wroxham	Date of risk assessment	09.02.25	Name of who undertook this risk assessment	Nigel Pope
		Date of next review	10.02.26		

Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
Inexperience – Injury when using tools	All	<ul style="list-style-type: none"> Age appropriate tasks to be chosen for specific sections Remove high risk activities for younger section, for example, Cut or drill the wood prior to the activity session 	
Slips, Trips & Falls	All	<ul style="list-style-type: none"> Visually inspect the area at the beginning of the activity, check for trailing leads, ropes, obstacles that could create a trip hazard Any spillages to be cleared up as soon as reasonably practicable. Covered footwear to be worn 	
Use of Hand Tools – Injury, Sprains (Hammers, Screwdrivers, Spanners etc.)	All	<ul style="list-style-type: none"> Tools to be suitable for the age group taking part in the activity. Only to be used by competent users or under supervision of a competent Leader Correct PPE to be worn as shown by signage on the tool. Tools only to be used for their intended purpose Tools to be checked for damage prior to use. Any broken or damaged tools belonging to the Scout Group are to be quarantined and sent for repair 	
Sharps – Cuts & Injury (Knives, Chisels, etc.)	All	<ul style="list-style-type: none"> Age appropriate sharps to be used; i.e. safety knives or scissors for younger sections Leaders to ensure the same number of sharps are returned at the end of each activity i.e. count in and out. Participants to be seated whilst using sharps and prohibited from running with sharps Sharps are to be stored in a secure box when not in use Adults or young leaders to supervise young people when sharps are being used 	
Use of Power Tools – Injury (Drills, Powered Saws etc.)	All	<ul style="list-style-type: none"> Tools to be suitable for the age group taking part in the activity. Only to be used by competent users or under supervision of a competent Leader 	

Additional information can be found in the **Safety Checklist for Leaders** and other information at scouts.org.uk/safety

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		<ul style="list-style-type: none"> Correct PPE to be worn as shown by signage on the tool, (Glove, Safety Glasses, Ear protection etc.) Tools only to be used for their intended purpose If using extension leads, ensure they do not cause a trip hazard and any sockets are covered to protect from debris. Power cables outside to be protected by an RCD Other persons in the vicinity are to be warned prior to using any power tools. Tools to be checked for damage prior to use. Any broken or damaged tools belonging to the Scout Group are to be quarantined and sent for repair. 	
Paint, Glues, Solvents & Chemicals – Inhalation of chemicals	All	<ul style="list-style-type: none"> Area to be well ventilated whilst using Glue, Solvents & Chemicals , consider using outside if appropriate Manufactures guidelines and instructions to be followed, including PPE requirements Leaders to brief young persons on how to correctly use the items prior to use Flammable glue / solvents to be stored in flammable storage locker outside of the HQ building. Adults or young leaders to supervise young people when Glue, Solvents are being used All substances to be disposed of in accordance with the manufacturers instructions 	
Electricity – Electric Shock, injury	All	<ul style="list-style-type: none"> Project is to be electrically isolated from the mains supply or batteries prior to removing any covers. Projects are to be checked by a competent leader before being switched on Any electrical projects are to be RCD Protected 	
Failure of Equipment – Injury	All	<ul style="list-style-type: none"> Equipment to be checked for damage prior to use; any damaged equipment is not used Equipment only to be set up by or under supervision by competent Leaders 	
Manual Handling – Risk of injury, strains etc	All	<ul style="list-style-type: none"> HSE and simplified guidance provided in HQ Safety folder on how to maintain good posture. Briefing given on correct lifting technique. Equipment to be broken down into manageable chunks where possible. 	

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		<ul style="list-style-type: none"> Use of teamwork to manage loads. In particular when loading and unloading from camps or moving equipment from store areas. Do not expect young people to carry equipment, regardless of how willing they are. If they do, ensure they do not exceed their limits and are continually supervised. Storage of heavy items at an appropriate height in storage spaces e.g. do not store heavy items above head height without appropriate equipment to reach the height. Use a trolley/cart to move heavy items. 	
Inappropriate use of ladders or stepladders:	All	<ul style="list-style-type: none"> Ladders/step ladders to be supported by another person or by securing to solid structures to ensure no slippage. Ensure step ladders are locked and safe for use. Top 3 rungs of a ladder should not be used Clear rules created and communicated. All ladders to be properly maintained and subject to visual inspection before use. 	
Poor weather: Risk of slips and falls due to poor weather	All	<ul style="list-style-type: none"> Visual check of all surfaces prior to use for any spills or substances which might cause a spill. Do not use equipment to work at height outdoors during poor weather. 	
Falls: Risk of serious injury through falling from height	All	<ul style="list-style-type: none"> Avoid working at height if possible, for example using long handled tools for some jobs. Ensure equipment used is suitable for the job and designed for working at height. Consider if any specialist PPE is required for specialist jobs. 	
Objects falling from height	All	<ul style="list-style-type: none"> Objects should not be thrown down from height. Areas where there is a risk of objects falling through works should be kept clear from other users. 	

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Use of Strimmer, Chainsaw, Hedge Trimmer		<ul style="list-style-type: none"> To be used by experienced and qualified users No young people to use this equipment Chainsaw Fitment should only be used by approved and qualified users Correct PPE to be used at all times including <ul style="list-style-type: none"> Work based Trousers Steel Toe Capped Boots Face Protection Gloves 	
Behaviour	All	<ul style="list-style-type: none"> Behavioural expectations of all persons involved in the activity to be briefed before the activity commences 	
Supervision	All	<ul style="list-style-type: none"> Supervision of YP to be within minimum ratios as specified in POR. 	
First Aid	All	<ul style="list-style-type: none"> At least one leader to hold a current first aid qualification and to have easy access to a first aid kit suitable for the activity. 	
Hazards relating to builder's equipment on site.	All	<ul style="list-style-type: none"> Briefing given at the start of the activity outlining the specific dangers of builder's equipment on site. Details will depend on what is there at the time of the activity. Builder's equipment is not to be approached and safe areas established and enforced during work on site. Scaffolding is out of bounds to everyone. 	
Danger from overhead power lines	All	<ul style="list-style-type: none"> The HQ site has 33,000 Volt power cables overhead. Safety briefing to be given before approaching that part of the site. Everyone briefed on how to maintain a safe distance. Everyone briefed on how to carry long or tall objects under the power lines. Warning notices to be in place. No one is to be permitted to enter the electricity compound. 	

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Danger from Railway	All	<ul style="list-style-type: none"> The railway line is in a cutting at the rear of the property. No one to be allowed beyond the fence. During building work, there will be an additional fence 2m back from the railway fence. 	
Danger from items in the boat shed	All	<ul style="list-style-type: none"> Only suitable persons to be allowed in the boat shed. Young people to be supervised. Hazards in the boat shed to be briefed in advance. 	
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