

## Risk Assessment - 1<sup>st</sup> Hoveton and Wroxham Sea Scouts

Name of activity, event and location	Campfires at HQ or at Scout campsites in designated campfire areas.	Date of Risk Assessment	09.02.25	Name of Person doing this risk assessment	Nigel Pope
		Date of next review	10.02.26		

What hazard have you identified? What are the risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
<b>Campfire - General</b> Burns, smoke inhalation, eye injuries, damage to property and the environment Slips, trips, falls, sprains, cuts, bruises, grazes, scratches, fractured bones, eye injuries.	All involved	<ol style="list-style-type: none"> <li>1. All participants to be briefed on dangers associated with campfires.</li> <li>2. All participants to be briefed on what to do in an emergency.</li> <li>3. All participants to be briefed on expected standards of behaviour.</li> <li>4. Seating arrangements to be upwind of fire wherever possible.</li> <li>5. Activity areas to be checked by leaders for suitability before campfire.</li> <li>6. Sing-alongs, stunts and activities to be controlled by leaders at all times.</li> <li>7. Water buckets to be positioned at regular intervals.</li> <li>8. First Aider to be in attendance throughout.</li> </ol>	
<b>Building the Fire</b> Trapping, crushing, slips, trips, falls, sprains, strains and other musculoskeletal injuries.	All involved	<ol style="list-style-type: none"> <li>1. Building of the fire to be supervised by a competent person at all times</li> <li>2. Those involved in building the fire to be briefed on handling techniques.</li> <li>3. Size of fire to be controlled, bonfires not to be built.</li> </ol>	
<b>Adding Fuel to the Fire</b> Burns, smoke inhalation, eye injuries from sparks, falls into fire.	All involved	<ol style="list-style-type: none"> <li>1. Only nominated adult leaders allowed to add fuel to the fire.</li> <li>2. All involved with adding fuel to be briefed on associated dangers.</li> <li>3. Fuel not to be stored in immediate vicinity of the fire.</li> </ol>	
<b>Material falling from the fire</b> Burns, smoke inhalation,	All involved	<ol style="list-style-type: none"> <li>1. Height of fire to be controlled.</li> <li>2. Staff to be vigilant and alert to danger.</li> </ol>	

eye injuries from sparks, damage to the environment e.g. grass fires etc.		3. Fire buckets to be positioned in area of fire.	
<b>Unattended Fires</b> Damage to property and the environment.	All involved	<ol style="list-style-type: none"> <li>1. Fires not to be left unattended at any time once lit.</li> <li>2. The person in charge of the activity is to ensure that the fire is fully extinguished before leaving the area.</li> <li>3. Hot ashes to be disposed of in accordance with campsite rules</li> </ol>	
<b>Campfire Entertainments / Activities</b> Burns, smoke inhalation, eye injuries, damage to property and the environment Slips, trips, falls, sprains, cuts, bruises, grazes, scratches, fractured bones, eye injuries.	All involved	<ol style="list-style-type: none"> <li>1. All participants to be briefed on dangers associated with campfires.</li> <li>2. All participants to be briefed on expected standards of behavior.</li> <li>3. Seating arrangements to be upwind of fire wherever possible.</li> <li>4. Activity areas to be checked by leaders for suitability before campfire.</li> <li>5. Sing-alongs, stunts and activities to be controlled by leaders at all times.</li> <li>6. Water buckets to be positioned at regular intervals.</li> <li>7. First Aider to be in attendance throughout.</li> </ol>	
<b>Behaviour</b> Injuries resulting from inappropriate behaviour / horseplay	All involved	<ol style="list-style-type: none"> <li>1. Authorized leaders to be in attendance throughout.</li> <li>2. Participants to be briefed on safety before activities commence.</li> <li>3. Participants to be briefed on standards of behaviour expected.</li> <li>4. Safe waiting area to be set up to avoid overcrowding.</li> <li>5. Participants displaying unruly / unacceptable standards of behaviour to be sent out of activity area.</li> </ol>	
<b>Arrival / Seating / Departure</b> Incidents / Injuries caused by inadequate controls and supervision	All involved	<ol style="list-style-type: none"> <li>1. The arrival, seating and departure of participants is to be controlled by leaders.</li> <li>2. Holding areas to be marked out and sign posted if necessary.</li> <li>5. Participants to be directed to seating areas.</li> <li>6. Departure from campfire to be controlled to avoid crowding &amp; crushing.</li> <li>7. First Aider to be in attendance at all times.</li> </ol>	
<b>Weather</b> Hazards associated with adverse weather	All involved	<ol style="list-style-type: none"> <li>1. Campfire to be cancelled in the event of adverse weather e.g. High winds, cross winds, heavy rain, sleet, snow or reduced visibility.</li> </ol>	